

January 19, 2022  
Infrastructure Surtax  
Advisory Committee  
Meeting

The regular meeting of the Okaloosa County Infrastructure Surtax Advisory Committee was called to order at 10:00 A.M. in the Okaloosa County Administration Building, 1st Floor Training Room. Members present were Mr. Matthew Turpin, District 4 member (Chairman); Brig. Gen. (Ret) Robert Buhrow, District 2 member (Vice Chairman); Mr. Jim Foreman, District 5 member; Ms. Hannah Wilburn, District 3 member; Also present were Mr. Craig Coffey, Deputy County Administrator; Ms. Faye Douglas, Office of Management & Budget Director; Mr. Jason Autrey, Public Works Director; Mr. Steve Schmidt, Surtax Project Manager; Mr. Steve Blalock, Design Engineer; and Mr. Nick Tomecek, Public Information Coordinator.

Opening Remarks and Approval of Previous Meeting Minutes

The meeting was opened by Mr. Turpin and Mr. Coffey stated that the meeting had been properly noticed in accordance with section 286.011, Florida Statutes on 1-10-2022.

Mr. Foreman made a motion to approve the previous meeting minutes, with a second by Mr. Buhrow. The minutes were approved unanimously (4-0).

Public Comments

None.

Presentations

None.

Projects List Update/Funding Discussion

A. Mr. Schmidt covered changes and summarized overall status to the Surtax Project Reconciliation Report since last meeting. Mr. Turpin inquired if the Dirt Road Stabilization Project was now 51 miles total. Mr. Autrey explained that the project has approximately 60 miles in total. Mr. Turpin asked about the Emergency Services Communication Project budget amount. Mr. Schmidt explained that he hasn't included the future loan servicing numbers because he hasn't received them and Mr. Coffey explained the loan repayment structure. Mr. Turpin asked how much is left to spend on the Sheriff's Office Training Facility and Mr. Schmidt explained that the irrigation deep well for the project hasn't yet been installed and he expects to return approximately twenty thousand dollars back to Reserves following project end.

B. Mr. Schmidt covered the annual funding projection.

C. Mr. Schmidt and Mr. Autrey covered the SW Crestview Bypass Funding Summary and recent changes. Phase I of the project was reopened to include the eastern approximately 368 feet of PJ Adams Parkway, that was not included in the original Phase I, in order to add additional widening to match FDOT's widening project of SR 85.

#### Agenda Items and Discussion

A. Draft Annual Report -

Mr. Schmidt presented the draft of the 2021 Annual Report. Mr. Turpin asked for encumbered amounts to be included in the Report. Mr. Buhrow made a motion to recommend approval of the request to accept the Annual Report with the addition of the encumbrances. It was seconded by Ms. Wilburn. Approved unanimously.

B. Allocation of Funding for Bob White Drive Stormwater Improvement Construction -

Mr. Schmidt presented a request for additional funding for construction of designed stormwater improvements. Mr. Turpin questioned if this project would come back to the Committee before bid. Mr. Schmidt and Mr. Coffey explained that would be unlikely unless more funding is required. Mr. Foreman made a motion to recommend approval of the request to allocate FY 22 funding for construction of the Bob White Drive stormwater improvement in the amount of \$1,000,000. It was seconded by Mr. Buhrow. Approved unanimously.

C. Live Oak Church Road Intersection and Bridge Improvements -

Mr. Schmidt and Mr. Autrey presented a request to add Live Oak Church Road to the list of approved surtax projects and fund in the total amount of \$500,000.00 for the design of intersection improvements, pre-cast bridge widening and additional lanes to increase the operational capacity of the intersection of Live Oak Church Road and SR 85. Mr. Buhrow made a motion to recommend approval of the request to add Live Oak Church Road improvements to the list of approved surtax projects and for design funding of \$500,000. It was seconded by Ms. Wilburn. Approved unanimously.

#### Office of Management & Budget

Ms. Douglas provided an update on the status of Infrastructure Surtax revenues and budget. The County's final budget hearing was held on Tuesday. Projects have the necessary funds available.

Public Comments

None.

Schedule Next Meeting Date

The next meeting is scheduled for Wednesday, March 9, 2022 at 10:00 A.M., location TBD.

ADJOURNMENT

The meeting adjourned at 10:44 A.M.